

# SUBSTITUTE TEACHERS

## 2018-2019 PAYROLL SCHEDULE

<b>PAYROLL DATE</b>	<b>PAY PERIOD</b>	<b>#days</b>	<b>ACTUAL PAY DATE</b>
SEP 15,2018	Saturday	8/22 - 9/07	10 Friday, September 14, 2018
SEP 30,2018	Sunday	9/10 - 9/21	10 Friday, September 28, 2018
OCT 15,2018	Monday	9/24 - 10/08	11 Monday, October 15, 2018
OCT 30,2018	Tuesday	10/09 - 10/23	9 Tuesday, October 30, 2018
NOV 15,2018	Thursday	10/24 - 11/08	12 Thursday, November 15, 2018
NOV 30,2018	Friday	11/09 - 11/20	8 Friday, November 30, 2018
DEC 15,2018	Saturday	11/26 - 12/07	10 Friday, December 14, 2018
DEC 30,2018	Sunday	12/10 - 12/21	10 Friday, December 28, 2018
JAN 15,2019	Tuesday	1/02 - 01/08	5 Tuesday, January 15, 2019
JAN 30,2019	Wednesday	1/09 - 1/23	11 Wednesday, January 30, 2019
FEB 15,2019	Friday	1/24 - 2/08	12 Friday, February 15, 2019
FEB 28,2019	Thursday	2/11 - 2/21	7 Thursday, February 28, 2019
MAR 15,2019	Friday	2/22 - 3/08	11 Friday, March 15, 2019
MAR 30,2019	Saturday	3/11 - 3/22	10 Friday, March 29, 2019
APR 15,2019	Monday	3/25 - 4/08	11 Monday, April 15, 2019
APR 30,2019	Tuesday	4/09 - 4/23	9 Tuesday, April 30, 2019
MAY 15,2019	Wednesday	4/24 - 5/08	11 Wednesday, May 15, 2019
MAY 30,2019	Thursday	5/09 - 5/23	11 Thursday, May 30, 2019
JUN 15,2019	Saturday	5/24 - 6/03	6 Friday, June 14, 2019 + 2 Days PT Conferences
JUN 30,2019	Sunday	N/A	Friday, June 28, 2019
JUL 15,2019	Monday	N/A	Monday, July 15, 2019
JUL 30,2019	Tuesday	N/A	Tuesday, July 30, 2019
AUG 15,2019	Thursday	N/A	Thursday, August 15, 2019
AUG 30,2019	Friday	N/A	Friday, August 30, 2019

Note: **Direct Deposit is required.**

You will need to access your paycheck information through the 'Skyward (Employee Access & True Time) link on the district website. A user name and password should have been sent to you.

If you have signed the 'Direct Deposit Exception' form to receive a pay check, you may pick up your check in the District Office on or after the 'actual pay date'.

\*\*Please contact Marilyn Satrang if you have any payroll questions: 763-497-3180 ext #9-5110