



St. Michael – Albertville Independent School District 885

Excellence is Our Tradition

CCAC Meeting Minutes September 24, 2018

Attendance:

Community Members: T. Beack, N. Harber-Welle, J. Lindquist, K. Olson, A. Ranweiler, H. Saville, K. Tallagario

STMA Staff Members: J. Barten, K. Ellsworth, K. Essler, S. Ferris, E. Frank, T. Gammell, J. Helgestad, P. Jeffery, T. Johnson, A. Kelley, A. Merfeld, M. Swanson

Meeting called to order at 7:00 p.m.

- I. Member introductions. .
- II. The purpose of the District Advisory Committee was reviewed.
 - The primary purpose of the DAC is to advise the school board regarding curriculum, assessment, programming and other related matters.
 - DAC members act as a liaison between the district and community in an advisory capacity.
 - DAC members are informed of the curriculum review process, student achievement goals, measures, and results, and state and federal mandates.
 - DAC members make recommendations to improve programming for all students.
- III. The following meeting norms were established.
 - Meetings will start promptly at 7:00 p.m. and end no later than 8:15.
 - Discussion is centered on agenda items not personalities.
 - Meetings are a time to learn about STMA curriculum, assessments, and state and federal mandates.
 - Meetings are a time to exchange ideas and to hear input from the community.
 - If a concern is of a personal nature or about something that may not pertain to the entire group, a phone call

prior to or after the meeting to the Director of Teaching & Learning (Teri Johnson, 763-497-6531) would be appropriate.

- IV. STMA's vision and strategic directions for the 2016-2017 school year were reviewed.

2017-2018 STMA Vision:

Independent School District 885 will be the pride of our community, with continued top rankings in academics, arts, activities, athletics, and resource management.

2017-2018 STMA Strategic Directions:

A: Engage in Continuous Improvement of Teaching and Learning

B: Engage in Continuous Improvement of Student Support Systems and Services

C: Cultivate family and community connections and increase advocacy in support of the District's Mission.

- V. Jonah Barten, STMA Assessment Coordinator, presented *2018 State of the District Report*. The results of MCA-III, MTAS, ACCESS, Pre-ACT, ACT, and Advanced Placement assessments conducted during the 2017-2018 school year were reviewed. The full presentation can be viewed on the STMA District website. (Teaching & Learning > Assessment > Assessment Results > State of the District > 2018 State of the District Report)

- VI. The results of each STMA school's 2017-2018 Improvement Plan goals were shared with the committee. DAC members were invited to ask questions or offer feedback during the presentations. The following STMA staff members serve as the Chairperson for the building Staff Development Committees.

- Jane Helgestad, Bright Beginnings
- Mindy Swanson, Albertville Primary
- Andrew Kelley, Big Woods Elementary
- Erin Frank, Fieldstone Elementary
- Kathy Ellsworth, St. Michael Elementary
- Andy Merfeld, Middle School West

- Paul Jeffery, Middle School East
- Kinsey Essler, High School

VII. The next meeting is on January 28, 2019 at 7:00 p.m. in the Staff Development Room (C150) in Middle School WEST.

Meeting adjourned at 8:15 p.m.

Teachers: Save these minutes for clock hour proof.