

**St. Michael – Albertville Independent School District**  
**885**

*Excellence is Our Tradition*

**DAC Meeting Minutes**  
**May 28, 2019**

**Attendance:**

T. Beak, T. Cornillez, K.Ellsworth, S.Ferris, E.Frank, T. Gammell, N.Harber-Welle, A.Haugen, J.Helgestad, P.Jeffery, T.Johnson, A.Kelley, E. Nordmann, C. Steffens, H. Saville, M. Swanson

**Meeting called to order at 7:00 p.m.**

- I. Member introductions
- II. The meeting agenda and the committee's group norms were reviewed.
- III. The 2019-2020 DAC Meeting dates are as follows:
  - Monday, September 23, 2019
  - Monday, January 27, 2020
  - Monday, March 23, 2020
  - Tuesday, May 26, 2020Current DAC members should contact Teri Johnson if they will not be serving on the DAC during the 2019-2020 school year.
- IV. Site Staff Development Committee leaders reviewed their site's *2019-2020 Staff Development Goals* and the *Action Plans* to reach their goals. Site Goals are based on District Staff Development goals which are connected to three of the Strategic Directions from the District Strategic Plan. The *2019-2020 District Staff Development Goals* are as follows:

**Strategic Direction A: Engage in Continuous Improvement of Teaching & Learning**

**Student Achievement Goal**

During the 2019-2020 school year, students will achieve measurable academic growth.

**Staff Development Goal**

Staff will increase use of the data driven dialogue process to promote the academic growth of students. Technology will be used to strengthen practices.

**Strategic Direction B: Engage in Continuous Improvement of Student Support Systems and Programs**

**Student Achievement Goal**

Students will have access to a safe environment which provides appropriate academic and social-emotional supports.

**Staff Development Goal**

Staff will recognize and support student needs in an effort to provide equitable educational opportunities for all students.

**Strategic Direction D: Cultivate Family/Community Connections and Increase Advocacy in Support of District Mission**

**Student Achievement Goal**

Student achievement will be increased through partnerships, communications and accountability among families, students, staff and community.

**Staff Development Goal**

St. Michael-Albertville staff will continue to maintain strong school/community relationships through communications, programs, activities, training and access to facilities.

The following staff members shared their site's goals and plans for the 2019-2020 school year:

Jane Helgestad	Early Childhood
Mindy Swanson	Albertville Primary
Erin Frank	Fieldstone Elementary
Kathy Ellsworth	St. Michael Elementary
Andy Kelley	Big Woods Elementary
Paul Jeffery	Middle School EAST
Alyssa Haugen	Middle School WEST
Tammy Cornillez	STMA High School/Knights Academy
Emily Nordmann	District Support Staff

Parents serving on the committee asked questions and gave feedback in regards to each site's SD goals and plans.

The presentation from the meeting can be viewed at:

<https://drive.google.com/open?id=1yEp9NdZHquZpyva1LCIVd-8EP6Nk4YsL7zw56hn4aQc>

- V. The next meeting is on September 23, 2019 at 7:00 p.m. in the Staff Development Room (C150) in Middle School WEST.

Meeting adjourned at 8:05 p.m.

**Teachers: Save these minutes for clock hour proof.**