



St. Michael – Albertville Independent School District 885

Excellence is Our Tradition

**CCAC Meeting Minutes
September 28, 2020**

Attendance:

Community Members: T. Beack, T. Gammell, M. Givens, N. Harber-Welle, B. Potter, A. Ranweiler, K. Tallarigo, A. Weber

School Board Members: H. Saville, C. Steffens

STMA Staff Members: J. Barten, B. Driver, M. Devine (virtual), K. Ellsworth, A. Haugen, J. Helgestad, P. Jeffery, T. Johnson, A. Kelley, S. Ledahl, E. Nordmann, R. Schultz (virtual)

Meeting called to order at 7:00 p.m.

- I. Member introductions.
- II. The purpose of the District Advisory Committee was reviewed.
 - The primary purpose of the DAC is to advise the school board regarding curriculum, assessment, programming and other related matters.
 - DAC members act as a liaison between the district and community in an advisory capacity.
 - DAC members are informed of the curriculum review process, student achievement goals, measures, and results, and state and federal mandates.
 - DAC members make recommendations to improve programming for all students.
- III. The following meeting norms were established.
 - Meetings will start promptly at 7:00 p.m. and end no later than 8:15.
 - Discussion is centered on agenda items not personalities.
 - Meetings are a time to learn about STMA curriculum, assessments, and state and federal mandates.
 - Meetings are a time to exchange ideas and to hear input from the community.

- If a concern is of a personal nature or about something that may not pertain to the entire group, a phone call prior to or after the meeting to the Director of Teaching & Learning (Teri Johnson, 763-497-6531) would be appropriate.

IV. STMA's vision and strategic directions for the 2019-2020 school year were reviewed.

2019-2020 STMA Vision:

Independent School District 885 will be the pride of our community, with continued top rankings in academics, arts, activities, athletics, and resource management.

2018-2019 STMA Strategic Directions:

A: Engage in Continuous Improvement of Teaching and Learning

B: Engage in Continuous Improvement of Student Support Systems and Services

C: Cultivate family and community connections and increase advocacy in support of the District's Mission.

- V. Jonah Barten, STMA Assessment Coordinator, presented the 2020 *District Assessment Report*. The results of Preschool Screening, FastBridge, MAP, Pre-ACT, ACT, and Advanced Placement assessments conducted during the 2019-2020 school year were reviewed. The full presentation can be viewed on the STMA District website. (Teaching & Learning > Assessment > Assessment Results > District Assessment Results > 2019-2020 District Assessment Results)
- VI. Bob Driver, Director of Student Programming, Shari Ledahl, Curriculum Coordinator, and Teri Johnson, Director of Teaching & Learning, presented the 2019-2020 World's Best Workforce Report. The report can be found on the district website. (Teaching & Learning > World's Best Workforce > 2019-2020 WBWF Plan). The full presentation can also be viewed on the website. (Teaching & Learning > World's Best Workforce > 2019-2020 STMA WBWF Summary Presentation).
- VII. The results of each STMA school's 2019-2020 Improvement Plan goals were shared with the committee. DAC members

were invited to ask questions or offer feedback during the presentations. The following STMA staff members serve as the Chairperson for the building Staff Development Committees.

- Emily Nordmann, Support Staff
- Jane Helgestad, Bright Beginnings
- Mindy Swanson, Albertville Primary
- Andrew Kelley, Big Woods Elementary
- Rachel Schultz, Fieldstone Elementary
- Kathy Ellsworth, St. Michael Elementary
- Alyssa Haugen, Middle School West
- Paul Jeffery, Middle School East
- Meline Devine, High School

The information presented can be viewed on the district's website at: (Teaching & Learning > District Advisory Committee > 2019-2020 STMA Site Goal Results Presentation).

VIII. The next meeting is on January 25, 2021 7:00 p.m. The location is to be determined..

Meeting adjourned at 8:20 p.m.

Teachers: Save these minutes for clock hour proof.