



St. Michael Albertville Independent School District 885

School Board Minutes

District Office Board Room -- Middle School West (Door A)

"Excellence
is Our
Tradition"

Dr. Ann-Marie Foucault, Superintendent of Schools
Drew Scherber, Chair | Kari Dwinell, Treasurer | Gayle Weber, Vice-Chair
Jeff Lindquist, Director | Jennifer Peyerl, Clerk | Hollee Saville, Director

August 21, 2017

The St. Michael-Albertville School Board held a Regular Meeting in the District Office Board Room -- Middle School West (Door A) at 7:00PM.

Board Members

Present: D. Scherber, G. Weber, J. Peyerl, H. Saville

Absent: J. Lindquist, K. Dwinell

Staff

Superintendent Foucault, B. Driver, J. McDonald, A. Merfeld, C. Lahr, C. Bakker, K. Ellsworth-Hanson, L. Jennissen, J. Aanerud, L. Brown and Recording Secretary K. Zachman

1. **Call to Order**

2. **Approval of Agenda Items**

Saville/Weber. Motion to approve the agenda as presented. Motion carried unanimously.

3. **Student and Staff Recognition**

A. 2017 Reader's Choice Award as Best Teacher - Jeannie Childs

The board recognized Jeannie Childs for being selected as the 2017 Reader's Choice Award as Best Teacher for the Rogers / St. Michael / Albertville area.

B. 2017 Reader's Choice Award as Best Public School - St. Michael Elementary

The board recognized St. Michael Elementary for being selected as the 2017 Reader's Choice Award for Best Public School for the Rogers / St. Michael / Albertville area.

4. **Visitors**

Persons not on the agenda wishing to address the school board (five minutes per individual)

5. **Reports**

A. Update on STMA Bond Projects

Bob Driver gave an update on STMA Bond projects.

6. Old Business

7. New Business

A. Action on Bids for Classroom Additions at Albertville Primary

Dr. Foucault stated the board would take action on bids for the classroom additions at Albertville Primary School. Bid day was on Thursday, August 17 and was extremely well attended. Breitbach staff checked low bids to make sure they met the specifications and have the necessary documents submitted.

Saville/Peyerl. Motion to accept bids for classroom additions at Albertville Primary. Motion carried unanimously.

B. Action on Property and Liability Insurance

Dr. Foucault stated property and liability insurance is with Zachman/Vaaler Insurance. For 2017-2018, the premium decreased by \$453.87 from \$236,202.55 to \$244,529.30. Dr. Foucault recommended adding Volunteer Accident Insurance and Crime Insurance Government Computer and Funds Transfer Fraud.

Weber/Peyerl. Motion to approve property and liability insurance. Motion carried unanimously.

C. Action on 1.0 FTE Grade 4 Teacher at St. Michael Elementary

Dr. Foucault requested a 1.0 FTE Grade 4 Teacher at St. Michael Elementary for the 2017-2018 school year. Due to an increase in student enrollment, STME grade four numbers are higher than grade four classes at Big Woods and Fieldstone. Adding a 1.0 FTE teacher will decrease the students/classroom at STME to 25.2 which is similar to Big Woods and Fieldstone..

Saville/Weber. Motion to approve addition of 1.0 FTE Grade 4 teacher at St. Michael Elementary. Motion carried unanimously.

D. Action on Student Teacher Placement Agreement for Western Governors University

Dr. Foucault stated the contract with Utah-based Western Governors University (WGU) is effective during the 2017-2018 school year. Since this agreement is with a non-Minnesota institution it would not be subject to Minnesota tort liability laws as it pertains to education. The Agreement shifts the professional liability coverage onto the student so the student teacher will have to procure professional liability coverage.

Saville/Peyerl. Motion to approve Student Teacher Placement Agreement for Western Governors University. Motion carried unanimously.

8. Consent Agenda

Peyerl/Weber. Motion to approve the Consent Agenda as presented. Motion carried unanimously.

A. Approval of Previous Minutes

1. August 7, 2017 Regular Meeting Minutes
2. August 7, 2017 Special Closed Meeting Minutes

B. Claims and Accounts

Payroll	\$1,524,853.29
General Fund	\$1,786,978.61
Food Service	\$34,908.67
Community Service	\$51,158.64
Building Fund	\$930.90
Agency Fund	\$2,970.98
Total	\$3,401,801.09

C. Treasurer's Report

D. Trip Requests

E. Resignations, Retirements, Terminations and Layoffs

1. Carl, Austin (CE) -- Kids Play Paraprofessional, resignation effective 08-25-2017
2. Dierberger, Karen (St. Michael Catholic School) -- Title I Instructor, resignation effective 06-02-2017
3. Everett, Linda (Don's Bus) -- Special Education Paraprofessional (Transportation), resignation effective 08-30-2017
4. Guimont, Laura (FE) -- Special Education Paraprofessional (new employee), resignation effective 08-08-2017
5. Harmoning, Mitch (ME) -- 7th Grade Football Coach, resignation effective 08-07-2017
6. Johnson, Melinda (CE) -- Kids Play Paraprofessional, resignation effective 08-01-2017
7. Kieffer, Rebecca (HS) -- Boys Tennis Assistant Coach, resignation effective 08-04-2017
8. Larson, Amber (HS) -- Girls Assistant Swim Coach, resignation effective 08-09-2017
9. Peterson, Jennifer (HS) -- Special Education EBD ~~Paraprofessional~~-Teacher, resignation effective 06-30-2017
10. Ross, Gabrielle (ME / MW) -- Assistant Girls Middle School Swim Coach, resignation effective 08-07-2017
11. Schonhardt, Ashley (HS) -- Special Education Paraprofessional, resignation effective 06-01-2017

F. 2017-2018 Certified Staff Employment

1. Hoffman, Jeremy (HS) -- English Teacher, increase from .75 FTE to .83 FTE effective 08-23-2017
2. Mazzuca, Kelly (ME) -- 8th Grade Language Arts Long Term Substitute, replacing Maryissa Fraley, effective 08-23-2017 to 10-13-2017
3. Raatz, Annie (HS) -- Special Education Teacher, 1.0 FTE, BA Step 2, replacing Jenny Peterson, effective 08-21-2017
4. Wurst, Paula (HS) -- Special Education ASD Teacher, ~~increase from .5 FTE to 1.0 FTE~~ transfer .5 FTE from MW to HS, effective 08-23-2017

G. 2017-2018 Support Staff Employment

1. Baldwin, Jeanne (SE) -- Response Paraprofessional, increase in hours from 5 days per week / 5.0 hours per day to 5 days per week 5.5 hours per day, additional time will be funded through Title I. effective 8-31-2017
2. Bratager, Stephen (HS) -- Cook Helper, replacing Lynell Becker, 5 days per week / 3 hours per day, effective 08-30-2017
3. Dick, Lindsay (CE) -- Kids Play Aide, new position, 5 days per week / 3.75 hours per day, effective 08-14-2017
4. Eggert, Mary (CE) -- Kids Play Paraprofessional, replacing Mary Eggert (she resigned for the summer / returning for the school year), 5 days per week / 2.5 hours per day, effective 08-29-2017
5. Holt, Susanna (FE) -- Kids Play Paraprofessional, replacing Tyler Zahler, 5 days per week / 3.75 hours per day, effective 08-21-2017
6. Nied, Shannon (SE) -- ECSE Paraprofessional, reduction in hours due to programming needs, hours reduced from 4 days per week / 6.5 hours per day to 4 days per week / 3.0 hours per day
7. Nied, Shannon (SE) -- ECSE Paraprofessional, replacing Nicole Lahn, 4 days per week / 3.5 hours per day, effective 08-31-2017
8. Zahler, Sandra (SE) -- Response Paraprofessional, increase in hours from 5 days per week / 5.0 hours per day to 5 days per week 5.5 hours per day, additional time will be funded through Title I. effective 08-31-2017

H. Coaches and Extracurricular Staff Employment

1. Berger, Brandon (HS) -- Assistant Musical Director, new position effective 09-11-2017
2. Dean, Tyler (HS) -- 10th Grade Football Coach, new position, Booster Club paid, effective 08-14-2017
3. Harmoning, Mitch (HS) -- Events Coordinator, replacing Keith Cornell, effective 08-14-2017

4. Holmlund, Eric (HS) -- 10th Grade Football Coach, replacing Bob Clausen, Booster Club paid, effective 08-14-2017
5. Selchow, Eric (HS) -- Junior Varsity Boys Soccer Coach, replacing Connor Jones, Booster Club paid, effective 08-14-2017
6. Simpson, Slade (HS) -- 10th Grade Football Coach, replacing Eric Arlien, effective 08-14-2017

I. Leave of Absence

1. Kieffer, Rebecca (MW) -- 6th Grade Science Teacher, Maternity - Family Medical Leave Act (FMLA), effective 10-26-2017 to 12-22-2017
2. Nagengast, Tate (HS) -- Math Teacher, Medical - Employee Medical Leave (non-FMLA), effective 08-23-2017 to 12-03-2017 full time / effective 12-04-2017 - 06-04-2018 part time

J. Correction

1. 06-05-2017 Board Meeting, Item 8.I.1
Correct from: Dwenger, Diane (AP) -- Kitchen manager, replacing Karen Kottke, 5 days per week / 7 hours per day, *effective 05-30-2017*
Correct to: Dwenger, Diane (AP) -- Kitchen manager, replacing Karen Kottke, 5 days per week / 7 hours per day, *effective 08/15/2017*

9. Donations

A. Resolution for Acceptance of Gifts

Member Weber introduced the following resolution and moved its adoption:

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, by the ISD 885 School Board to gratefully accept the following gifts:

1. Wells Fargo on behalf of R. Svihel, L. Jensen, L. Devine and P. Timp donated \$105.00, \$140.00, \$70.00, and \$140.00 to Big Woods Elementary for student needs
2. Wells Fargo on behalf of L. Haseman donated \$25.00 to Albertville Primary for student needs

The motion for the adoption of the foregoing resolution was duly seconded by Member Saville and upon vote being taken thereon, the following voted in favor thereof: Saville, Weber, Scherber, Peyerl. And the following voted against the same: None.

Whereupon the resolution was declared passed.

10. Information Items

11.

Future Meeting Dates

Tuesday, September 5, 2017 -- Regular Meeting
Monday, September 18, 2017 -- Regular Meeting
Monday, October 2, 2017 -- Regular Meeting
Monday, October 16, 2017 -- Regular Meeting
Monday, October 30, 2017 -- Joint Governance Meeting

12. **Adjourn**

Saville/Peyerl. Motion to adjourn at 7:36 p.m. Motion carried unanimously.