



St. Michael Albertville Independent School District 885

School Board Minutes

District Office Board Room -- Middle School West (Door A)

"Excellence
is Our
Tradition"

Dr. Ann-Marie Foucault, Superintendent of Schools
Drew Scherber, Chair | Kari Dwinell, Treasurer | Gayle Weber, Vice-Chair
Jeff Lindquist, Director | Jennifer Peyerl, Clerk | Hollee Saville, Director

September 5, 2017

The St. Michael-Albertville School Board held a Regular Meeting in the District Office Board Room -- Middle School West (Door A) at 7:00PM.

Board Members

Present: D. Scherber, G. Weber, J. Peyerl, K. Dwinell, H. Saville

Absent: J. Lindquist

Staff

Superintendent Foucault, J. McDonald, J. Aanerud, J. Kelly, S. Scherber, L. Brown

1. **Call to Order**

2. **Approval of Agenda Items**

Saville/Weber. Motion to approve agenda with amendment to strike 7C. Motion carried unanimously.

3. **Student/Staff Recognition**

A. MSBA Leadership Development Certificate for Hollee Saville

The Board recognized Hollee Saville for completing Minnesota School Boards Association (MSBA) Leadership Development Program as she attended all three phases of their leadership workshop series. Hollee received a MSBA certificate.

4. **Visitors**

Persons not on the agenda wishing to address the school board (five minutes per individual)

5. **Reports**

A. First Day of School Report

Dr. Foucault visited district buildings and principals for the first day of school on Tuesday, September 5th. A smooth start to school was reported with kids excited to be back to learn. A visit to Albertville Primary and Bright Beginnings for their first day will be on Wednesday,

6. Old Business

7. New Business

- A. Action on Memorandum of Understanding for Unpaid Leave Maintenance/Custodial and School Service Staff

Dr. Foucault stated the maintenance and support staff unions and administration drafted mutual expectations for unpaid leave for the Maintenance/Custodial and School Service staff. These two MOUs are part of Strategic Direction C2 regarding reducing leaves and absenteeism. The MOUs are just for the 2017-2018 school year as a pilot project.

Saville/Weber. Motion to approve the Memorandum of Understanding for Unpaid Leave for the Maintenance/Custodial and School Service staff. Motion carried unanimously.

- B. Action on Student Teacher Agreement University of WI–Superior

Dr. Foucault is recommending the Board approval for the student teacher agreement with the University of WI-Superior for a five year renewal contract.

Weber/Peyerl. Motion to approve the student teacher agreement with the University of WI-Superior. Motion carried unanimously.

- C. ~~Action on School Board Member Jennifer Peyerl's Employment as ISD 885 Substitute Teacher during 2017-2018 School Year~~

8. Consent Agenda

- A. **Approval of Previous Minutes**

Peyerl/Dwinnell. Motion to approve the Consent Agendas as presented. Motion carried unanimously.

1. August 16, 2017 Special (Closed) Minutes

August 21, 2017 Regular Meeting Minutes

- B. **Claims and Accounts**

Payroll	\$1,528,779.58
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General Fund	\$689,334.71
Food Service	\$3,521.70
Community Service	\$21,290.44
Building Fund	\$111,168.40
Agency Fund	\$1,050.31
Total	\$2,355,145.14

C. Resignations, Retirements, Terminations and Layoffs

1. Browne, Clayton (HS) -- Summer Marching Band Director, effective 8-24-17
2. Martenson, Kim (ME) -- Cook's Helper, effective 6-2-17
3. Sherry, Tammy (FS) -- Special Education DCD Paraprofessional, effective 9-8-17
4. Dingman, Stephany (FS) -- Special Education Paraprofessional, effective 8-31-17
5. Rovig, Liva (HS) -- Teacher (Business), employment offer and prior approval rescinded, effective 8-30-17
6. VanDanacker, Aaron (ME) -- Teacher, employment offer and prior approval rescinded, effective 8-31-17
7. Mesia, Taylor (FE) -- Kids Play Paraprofessional, effective 8-25-17
8. Valerius, Alayna (BW) -- Kids Play Paraprofessional, effective 9-8-17
9. Anderson, Kristin (CE) -- Kids Play Paraprofessional, effective 8-29-17
10. Kilian, Susie (BW) -- Kids Play Paraprofessional, effective 8-28-17
11. Adams, Yesenia (AP) -- Kids Play Paraprofessional, effective 9-1-17
12. Budde, Robert (CE) -- Kids Play Supervisor, effective 9-15-17
13. Schoen, Keri (BW) -- Kids Play Paraprofessional, effective 9-1-17
14. Frazier, Loryssa (ME) -- Special Education Paraprofessional (new employee), resignation effective 8-17-17
15. Yantes, Diane (SE) -- Special Education ASD Paraprofessional, resignation, effective 6-1-17
16. Walker, Abby (HS) -- High School Spanish Teacher, resignation, effective 8-17-17
17. Schoen, Keri (BW) -- Cook's Helper, resignation, effective 8-29-17
18. Erickson, Sandy (CE) -- Paraprofessional, resignation, effective 9-1-17

D. 2017-2018 Change of Assignment

1. Martin, Connie (ME) -- Bus Transportation Paraprofessional, reduction in assignment hours of .5 hours per day, effective 8-31-17

E. 2017-2018 Certified Staff Employment

1. Kelley, Andrew (BW) -- Dean of Students, 1.0 FTE, MA+30 Step 19, replacing Clayton Norman, effective 8-23-17
2. Dorland, Carol (St. Michael Catholic School) -- Title I Instructor, .2016 FTE, MA Step 6, replacing Karen Dierberger, effective 8-23-17
3. Ingebritson, John (SE) -- 4th Grade Teacher, 1.0 FTE, transfer from 1.0 FTE 2nd Grade Teacher (SE), effective 8-23-17
4. Raisanen, Jodi (HS) -- Math Teacher Long-Term Substitute, replacing Tate Nagengast, 1.0 FTE 8-23-17 to 12-3-17, PT (1/2 time) 12-4-17 to 6-4-18, BA Step 1, for the 2017-2018 school year
5. Nordby, Bethany (AP) -- School Social Worker, .5 FTE, MA Step 3, new position, effective ~~8-21-17~~ 9-5-17
6. Ackmann, Emily (FE) -- Special Education EBD Teacher, 1.0 FTE, BA+10 Step 1, replacing John Anderson, effective 8-23-17
7. Windel, Michelle (SE) -- 2nd Grade Teacher, 1.0 FTE, MA+20 Step 10, replacing John Ingebritson, effective 8-23-17
8. Negaard, Kelly (HS) -- Spanish Teacher, 1.0 FTE, MA Step 6, replacing Abby Walker, effective 8-24-17

F. 2017-2018 Coordinator Employment

1. Sroka, Heather (DO) -- Administrative Assistant to the Superintendent, previously held by Suzanne Gallagher, 5 days per week / 8 hours per day, effective 8-28-17

G. 2017-2018 Support Staff Employment

1. Sherry, Tammy (CE) -- Kids Play Supervisor, new position, 5 days per week / 7 hours per day, effective 9-11-17
2. Bissen, Lisa (CE) -- ECFE/Bright Beginnings Paraprofessional, new position, 4 days per week (Mon - Thurs) / 2-3 hours per day, effective 9-5-17
3. Peterson, Alison (CE) -- ECFE/Bright Beginnings Paraprofessional, replacing Sandy Erickson, 4 days per week (Mon - Thurs) / 2-3 hours per day, effective 9-5-17
4. Anderson, Kristen (BW) -- Kids Play Paraprofessional, replacing Barbara Benolkin, 5 days per week / 3.25 hours per day, effective 8-28-17
5. Christenson, Emily (CE) -- Kids Play Supervisor, replacing Bobby Budde, 5 days per week / 7 hours per day, effective 9-5-17
6. Lindman, Cherie (CE) -- Kids Play Paraprofessional (Just 4 Kids), replacing Mindy Johnson, 5 days per week / 6.5 hours per day, effective 8-28-17
7. Lindquist, Jennifer (FE) -- Kids Play High Needs Paraprofessional, new position, 5 days per week / 3 hours per day, effective 8-28-17

8. Sorby Kelly (BW) -- Kids Play High Need Paraprofessional, new position, 4 days per week / 2.75 hours per day, effective 8-29-17
9. Weber, Kathy (CE) -- Kids Play Supervisor, increase in hours from 5.75 hours to 7 hours per day / 5 days per week, effective 8-28-17
10. Bezanson, James (CE) -- Kids Play Paraprofessional, replacing Calvin Schoen, 5 days per week / 3.75 hours per day, effective 8-28-17
11. Fehn, Brooke (AP) -- Kids Play Aide, new position, 5 days per week / 3 hours per day, effective 8-28-17
12. Killian, Susie (CE) -- Kids Play Paraprofessional, replacing Cherie Lindman, 5 days per week / 6.5 hours per day, effective 8-29-17
13. Ophoven, Tonia (SE) -- Cook's Helper, replacing Nicole Lahn, 5 days per week / 3 hours per day, effective 8-30-17
14. Goodin, Jodi (HS) -- Cook's Helper, replacing Eleanor Kuchowicz, 5 days per week / 3 hours per day, effective 8-30-17
15. Anderson, Kristen (BW) -- Cook's Helper, replacing Keri Schoen, 5 days per week / 3 hours per day, effective 8-30-17
16. Haddad, Genna (SE) -- Response/Recess Paraprofessional, replacing Michael Lindemann, 5 days per week / 5 hours per day, effective 8-31-17
17. Wedel, Jill (SE) -- Response/Recess Paraprofessional, replacing Melissa Fryckman, 5 days per week / 5 hours per day, effective 8-31-17
18. Bigalke, Stacy (MW) -- Special Education Paraprofessional, new position, 5 days per week / 6.5 hours per day, effective 8-31-17
19. Feigum, Cristina (HS) -- Special Education Paraprofessional, new position, 5 days per week / 6.5 hours per day, effective 8-31-17
20. Adams, Yesenia (FE) -- EL Paraprofessional, replacing Linda Roddy, 5 days per week / 6.5 hours a day, effective 8-31-17
21. Tiedeken, Kristina (HS) -- Supervision Paraprofessional, new position, 5 days per week / 5 hours per day, effective 8-31-17
22. Fitch, Robbin (HS) -- Special Education Paraprofessional, replacing Ashley Schonhardt, 5 days per week, 6.5 hours per day, effective 8-31-17
23. Lutes, Renee (HS) -- Special Education Paraprofessional, replacing Alissa Eppard, 5 days per week / 6.5 hours per day, effective 8-31-17
24. Nelles, Paige (HS) -- Special Education Paraprofessional, replacing Paige Nelles, 5 days per week / 6.5 hours per day, effective 8-31-17
25. Banas, Debrah (HS) -- Special Education Paraprofessional, new position, 5 days per week / 6.5 hours per day, effective 8-31-17

26. Fritz, Suzanne (SE) -- Office Para Long-Term Substitute, replacing Lisa Collier, effective 8-23-17 to 9-10-17

H. **2017-2018 Coaches and Extracurricular Staff Employment**

1. Lau, Alanna (ME) -- Half time Middle School Swim/Dive Coach, replacing Gabby Ross, effective 8-28-17
2. Stairs, Rachel (ME) -- Middle School Boy's Soccer Coach, replacing Darek Dewey, effective 9-5-17
3. Schumacher, Thomas (ME) -- Middle School Football Coach, replacing Mitch Harmoning, effective 8-28-17

I. **Leave of Absence**

1. Steier, Sheree' Elise (AP) -- Kindergarten Teacher, Maternity - Family Medical Leave Act (FMLA), effective on or around 11-9-17 to on or around 1-18-18
2. Foss, Gail Pemberton (ME) -- Special Education Paraprofessional, Medical - Employee Medical Leave (Non-FMLA), effective 9-5-17 to 9-21-17

9. **Donations**

A. Resolution for Acceptance of Gifts

Member Saville introduced the following resolution and moved its adoption:

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, by the ISD 885 School Board to gratefully accept the following gifts:

1. Coborn's donated \$133.40 from Coborn's Labels for Learning to St. Michael Elementary for student needs
2. J & B Group donated \$1,000.00 to High School for Business Professionals of America (BPA)
3. Anonymous donated \$250.00 to St. Michael-Albertville Public Schools for Food Service Angel Fund

The motion for the adoption of the foregoing resolution was duly seconded by Member Peyerl and upon vote being taken thereon, the following voted in favor thereof: Weber, Dwinnell, Scherber, Saville, Peyerl. And the following voted against the same: None. Whereupon the resolution was declared passed.

10. **Information Items**

- A. Groundbreaking: Albertville Primary School on September 8th at 9:00 a.m.

11.

Future Meeting Dates

Monday, September 18, 2017 -- Regular Meeting

Monday, September 18, 2017 -- Special (Closed) Meeting to Discuss Contract Negotiation Strategy

Monday, October 2, 2017 -- Regular Meeting

Monday, October 16, 2017 -- Regular Meeting

Monday, October 30, 2017 -- Joint Governance Meeting

12. **Adjourn**

Peyerl/Dwinnell. Motion to adjourn at 7:23 p.m. Motion carried unanimously.